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www.SunGlowWindowCoverings.com

Roller Shade Order Form

Invoice To:

Ship To:

Company	Address
Phone	
Contact	Ship Via:

page _____ of _____
 order date _____
 Tag/PO _____
 Quote No. _____
 WO no. _____
 Target Date _____

Room	Qty	Width Measure to 1/16"	Length Measure to 1/16"	Mesur. T=Tight F=Finish C=Cloth	Fabric Style & Colour see sample book	Control			Valance		Hem		Mounting	Options
						Drive L=Left R=Right	Type SeeBelow	Option See Below	Type SeeBelow	Finish See Below	Type SeeBelow	Finish See Below	C=Ceiling W=Wall L=Lateral	For Artisan Items, please see sample book
1														
2														
3														
4														
5														
6														
7														
8														

Special Instructions:

Control Type	Control Option	Valance Type	Valance Finishes	Hem Type	Options	Important Information:
SP = Spring NE = Neo CH = Chain	SS = Stainless Steel PC = Poly Clear PW = Poly White PL = Poly Linen PBR = Poly Brown PG = Poly Grey PB = Poly Black	D8 = Decora 8 D16 = Decora 16 SF3 = 3" Squ. Fascia SF4 = 4" Squ. Fascia CF = Curved Fascia CBX = Cassette Box PV = PVC Valance (No Returns) PVR = PVC Valance & Return *WV = Wood Valance (No Returns) *WVR = Wood Valance & Return FA = Fabric Val. Velcro Angle FRA = Fabric Val. & Return Vel. Angle FT = Fabric Val Velcro Track FRT = Fab Val / Return Vel Track	W, BR W, BR W, AN, DBR, LBR, BLK, CR W, AN, DBR, LBR, BLK, CR W, AN, DBR W, AN, DBR, LBR, BLK, CR W = White BR = Brown AN = Anodized DBR = Dark Bronze LBR = Light Bronze BLK = Black CR = Cream	AC = Accurail W, AN, DBR, LBR, BLK, CR AB = Accubar W, AN, DBR, LBR, BLK, LN PH = Plain Hem PHS = Hem w/ Stitched Sides *PHW = Hem w/ Wood Trim PHG = Hem w/ Gimp **DHG = Decorative Hem w Gimp **DG1 = Dec. Hem/Gimp w/ 1" Loop **DG2 = Dec. Hem/Gimp w/ 2" Chain WR = Wrapped Accubar Hem Finish * See 2" wood deck for colour selection ** Note Style - see retail price list	SC = Side Channels W, AN, DBR SBC = Side/Bottom Channel W, AN, DBR CH = Chain Hold Down (child safety device) UL = Ultra Lite SA = Spring Assist MB2=2Multibanded(attach multibanding form) MB3=3Multibanded(attach multibanding form) SK = Skyline without covers SKC=Skyline w covers (W)hite, (G)rey, (BL)ack RV = Reverse Roll RR = Railroad HDB = Hold Down Brackets BLK end plug and clutch WB = White Open Roll Brackets APU = Artisan Pull ABR = Artisan Braid	Production time begins when the order form is completed in full T=Tight-Providetightestdimensions. The factory will deduct 1/8" F=Finish-Providefinisheddimensions includingbrackets.Nodeductions will be taken. C=Cloth-Netwidthofcloth(allbracket requirements will be added to this measurement) Shades must be railroaded if the width exceeds the width of the fabric - see retail price guide